

Short Term Missions Requirements

POLICY – SHORT TERM MISSIONS (defined as commitment of less than 2 years)

I. Short Term Mission Trips

- a. All trips will be evaluated utilizing FBCD's priorities on global evangelization and discipleship.
- b. Trips selected must suit the skills of the participants going, and which are financially feasible.
- c. Members of the Missions Team and/or staff members may go, two at a time, to visit and encourage missionaries, if determined by the Missions Team to be appropriate, to be funded through Special Projects and donations.

II. Short Term Mission Participants

- a. A short term missionary must go through an application process using the appropriate form.
- b. A short term missionary must be in agreement with FBCD's doctrinal statement.
- c. A short term missionary must be: committed to Christ; be active in a body of believers; be spiritually, socially and emotionally strong; have proven flexibility and humility; be sensitive to cross cultural differences; and be an ambassador for Christ wherever he/she goes. If an adult, short term missionary must be a giver of record. The Chair of the Mission Team, in collaboration with the Giving Record Secretary, will be responsible to verify evidence of ongoing giving by any adult applicant who has a source of income. Confidentiality will be strictly maintained. (Exceptions must be approved by Mission Team and Pastoral Staff upon request of team leader.)
- d. If the applicant is a member of a body of believers other than FBCD, the Mission Team Chair will contact that organization to verify that the individual has met all requirements.
- e. A short term missionary must complete all training sessions required by the sending organization (FBCD, e3, etc.).

III. Short Term Missions Application Process

- a. Submit completed application packet to Missions Team prior to sending out support letters. Packet includes:
 1. Completed application, submit to Team Leader for submission to Mission Team, or if individuals submit to Mission Team Chair – Mission Team Chair will sign all approved applications.
 2. Signed Doctrinal Statement and Team Covenant.
 3. Non Family Member Evaluation Form. (Evaluator mails form directly to the church office.)
 4. Pastoral/Ministry Director Evaluation Form. (Evaluator mails form directly to the church office.)
 5. Parent Permission Document for those under 18 years of age.

6. For FBCD sponsored trips, a non-refundable deposit must be sent to church office from personal funds to open FBCD account for support monies. Amount to be set by team leader, or if individuals by Mission Team Chair.

- b. Complete interview with Missions Team members.
- c. Send support letters, approved by team leader, and Tax Implication Notice, as indicated to known church members, friends, family and associates.
- d. Team Leader, or if individuals Mission Team Chair will ensure that items a-c have been completed prior to date of trip

IV. Obtaining Support

- a. Short term mission trip financial support may be provided by FBCD as monies are available.
- b. Plane tickets for an FBCD sponsored trip will not be purchased until 2/3 of money is in the FBCD account.
- c. All monies must be received two weeks prior to trip departure.
- d. FBCD does not promote fundraisers.
- e. FBCD has complete discretion and control over all donations. All donated monies are non-refundable.

V. Post Trip Expectations

- a. Participate in post trip evaluation/debriefing.
- b. Send thank you letters to all personal supporters.
- c. Report to the Missions Team.
- d. Share experiences with congregation.

VI. Team Member Unable to Travel

Should a team member be unable to travel due to events beyond their control:

- a. All funds donated for their trip will remain in the General Budget Account.
- b. If the team member chooses to go on a future mission trip, any funds previously donated, which remain in the General Budget account, may requested for this trip.

9/18/2016

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